

Chairperson Michael Beckendorf
Vice-Chairperson Leo Gonzalez



Commissioners
Pete Bienski
Bobby Gutierrez
Nancy Hardeman
Scott Hickle
G.H. Jones
Kevin Krolczyk
Prentiss Madison

MINUTES

BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, FEBURARY 21, 2013 – 5:00 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

1. CALL TO ORDER.

Vice-chairperson Gonzales called the meeting to order at 5:03 pm.

Commission Members Present: Mr. Michael Beckendorf, Mr. Leo Gonzales, Mr. Bobby Gutierrez, Mrs. Nancy Hardeman, Mr. Scott Hickle, Rev. G.H. Jones, Mr. Kevin Krolczyk, Mr. Pete Bienski

Commission Members Absent: Mr. Prentiss Madison.

Staff Members Present: Martin Zimmermann, Planning Administrator, Paul Kaspar, City Engineer, Jayson Barfknecht, Public Works Director, Mr. Matthew Hilgemeier, Staff Planner, Ms. Meredith Riede, First Assistant City Attorney, and Annette Denton, Planning Intern.

2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF FEBRUARY 21, 2013 (Questions may be directed to staff, no action will be taken).

Questions were directed to staff. No action was taken.

Chairperson Beckendorf entered the meeting at 5:04 pm.

Commissioner Gutierrez entered the meeting at 5:05 pm.

3. STAFF PRESENTATION AND DISCUSSION CONCERNING POSSIBLE CHANGES TO THE SIDEWALK REQUIREMENTS. (Questions may be directed to staff, no action will be taken).

Mr. Kaspar presented information on sidewalk requirement changes proposed by the Home Builders' Association (on file in the Development Services department). Discussion on the proposal followed. By consensus, the Commission decided to not schedule this request for future consideration or formal action.

4. STAFF PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION TO STAFF CONCERNING THE PLANNING AND ZONING COMMISSION'S PLAN OF WORK FOR 2013.

Mr. Zimmermann presented possible plan of work items for 2013 and distributed a copy of the duties of the Planning and Zoning Commission from the Code of Ordinances (on file in Development Services Department). Commissioners decided on the following plan of work items for 2012: Subdivision Ordinance update, Comprehensive Plan update, and revisions of the Zoning and Land and Site Development Ordinances.

5. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- A. Turkey Creek Recreation and Conservation Corridor project.**
- B. Upcoming regular meeting dates: March 7 and March 21, 2013.**
- C. Joint meeting/Plan of Work Presentation with City Council on March 26, 2013.**

Mr. Zimmermann advised that that the meeting on the Turkey Creek Recreation and Conservation Corridor project had been postponed and that Vice-Chairperson Gonzalez has agreed to be the P&Z representative for this project.

6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No future agenda items were requested.

7. ADJOURN.

Without objection, Chairperson Beckendorf adjourned the meeting at 5:51pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission, as approved on this the 7th day of **March, 2013**.

Michael Beckendorf, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission